# Bay County, Florida RESTORE Act Project Pre-proposal Form Fall 2014

Project Number (For Staff Only)	Submittal Date	Revised 10/09/14	

**Purpose**: This form is designed to assist citizens, businesses, public or private organizations, and local governments wishing to submit a project for consideration of funding from the Gulf Coast Restoration Trust Fund Direct Component dollars allocated to Bay County by the 2012 RESTORE Act. Additional information on this process, including deadlines, is provided at <a href="http://baycountyfl.gov/restore/preproposal.php">http://baycountyfl.gov/restore/preproposal.php</a>

Funds are provided to Bay County, as a federal grant, usually on a project-by-project basis.

Organizations wishing to manage a project must have the capacity to manage a federal grant and comply with all of its requirements.

A maximum of \$6.3 million will be available for this funding cycle. Projects not funded in this cycle may be proposed in future application cycles.

NOTE: \*\* Only information submitted on this form will be considered. Complete the form, save it and email it to RESTOREproposals@baycountyfl.gov. You will receive an email confirming receipt of your pre-proposal. Please note that Florida has a very broad Public Records Law and your email communications may therefore be subject to public disclosure.

## Criteria for eligible projects

A proposed project <u>must meet all the following criteria in order to be eligible</u> for Bay County's Direct Component funds:

- 1. Within Bay County or adjacent surface and Gulf waters, or with an identified and strong benefit to the County
- 2. Addresses one or more RESTORE Act eligible activities <a href="http://tinyurl.com/">http://tinyurl.com/</a> RESTOREActEligibleActivities
- 3. Addresses one or more Bay County Multi-Year Implementation Plan Objectives <a href="http://tinyurl.com/GoalsObjBayMYIP">http://tinyurl.com/GoalsObjBayMYIP</a>
- 4. Is not fully funded by another source of money
- 5. Has a recognizable public benefit

Project Name (Character count limited to 250)		
Project Proposer Name (Character count limit	ed to 50)	
Affiliation (Character count limited to 50)		
Position (Character count limited to 50)		
Mailing Address		
Street / P O Box		
City	State	Zip Code
E-Mail Address	Web-Site	
Phone Number	Fax Number	
Project Description (Character count limited to	o <i>500)</i>	
Project Size (acres)		
Public Benefit (Clearly and briefly describe and Complete only those that apply) (Character could		
Economic		

Environmental					
Social					
Other					
RESTORE Act Dire	ect Component eli	gible activity tha	t the project und	lertakes (Chec	k only

Activities Eligible for Funding

those that apply)

Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, and coastal wetlands of the Gulf Coast region

Mitigation of damage to fish, wildlife, and natural resources

Implementation of a federally approved marine, coastal, or comprehensive conservation management plan, including fisheries monitoring

Workforce development and job creation

Improvements to or on State parks located in coastal areas affected by the Deepwater Horizon oil spill

Infrastructure projects benefitting the economy or ecological resources, including port infrastructure

Coastal flood protection and related infrastructure

Planning assistance

Administrative costs of complying with this subsection

Promotion of tourism in the Gulf Coast Region, including recreational fishing

Promotion of the consumption of seafood harvested from the Gulf Coast Region

Bay County RESTORE Act Multi-Year Implementation Plan objectives addressed (Check only those that apply; read full text of each objective before checking the box. Full text can be downloaded at http://tinyurl.com/GoalsObjBayMYIP)

### **Economic Development and Job Creation**

- Objective 1.1 Diversify the Economy
- Objective 1.2 Contribute to infrastructure
- Objective 1.3 Expand airport economic benefits
- Objective 1.4 In-demand job training
- Objective 1.5 Workforce development fund
- Objective 1.6 Facilities to foster tourism and economic development
- Objective 1.7 Recreation, public transportation, and opportunities for wage improvements
- Objective 1.8 Conserve and protect natural resources
- Objective 1.9 Promote recreational Gulf fishing
- Objective 1.10 Community resilience planning

#### **Environment**

- Objective 2.1 Improve and protect the St. Andrew Bay watershed
- Objective 2.2 Improve and protect water quality
- Objective 2.3 Protect seagrass beds
- Objective 2.4 Increase awareness of wildlife habitat
- Objective 2.5 Acquisition and management of coastal conservation lands
- Objective 2.6 Preserve and restore dune systems and living shorelines
- Objective 2.7 Contribute to the protection and recovery of protected species
- Objective 2.8 Sustainable approach to long-term collection of water data

#### **Public Infrastructure**

- Objective 3.1 Maintain water quality in Deer Point Lake
- Objective 3.2 Stabilize unpaved roads
- Objective 3.3 Upgrade sewage treatment to advanced wastewater treatment levels
- Objective 3.4 Replacement of septic tanks with centralized wastewater treatment
- Objective 3.5 Upgrading stormwater treatment facilities
- Objective 3.6 Promote low impact development
- Objective 3.7 Increase coastal resilience
- Objective 3.8 Support the Port Authority's efforts to add capacity and increase trade

#### Location

Describe Project Location (Character count limited to 300)

Provide the location of the center of the project as latitude/longitude in decimal degrees (e.g. latitude 30.1312, longitude -85.7327). To determine this, go to the <a href="Bay County ArcGIS Map">Bay County ArcGIS Map</a>, (works best in Chrome or Internet Explorer browsers) put the pointer on the center of your project, and note the latitude and longitude from the bottom left corner.

Latitude Longitude

Cost

Estimated total cost of project

Amount being requested

Describe what the requested funds will be used for. (Character count limited to 300)

If long term funding is needed, indicate the anticipated funding source and availability. (Character count limited to 300)

# Estimate amount of time needed to complete the project

0 to 2 years

3 to 6 years

7 to 10 years

11 plus years

Are matching funds available? Yes	
No	
If yes, describe source and if the match is secured.	(Character count limited to 300)
Amount of match secured	Percent of estimated project cost to be provided by matching funds
Partnerships	
Are any partnerships anticipated for this project?  Yes  No	
If yes, please provide name of partner(s)	
Have funds requested for this project also been req	uested from another source?
Yes No	
If yes, indicate which source, when requested, antic (Character count limited to 300)	cipated decision and date of decision.
Is this project already fully funded by another source	e of money?
Yes No	

**Matching funds** 

# Bay County, Florida RESTORE Act 2014 - 2015 Full Proposal Form

Project Number:		Form Revised:
(For Staff Only)	Submittal Date:	January 5, 2015

**Purpose:** This form is for those projects that the Bay County RESTORE Act Advisory Committee advanced from the pre-proposal phase to the full proposal phase. These projects are being considered for potential funding from the Gulf Coast Restoration Trust Fund Direct Component dollars allocated to Bay County by the 2012 RESTORE Act.

**Process:** The information required by Bay County's full proposal form will build upon the information provided in the pre-proposal form. Bay County staff will provide to the project applicant the completed pre-proposal form previously submitted, merged with the blank full proposal form. Applicants will complete the full proposal form and may make changes in the merged pre-proposal form. For each proposal, only those RESTORE Act eligible activities and Bay County Multi-Year Implementation Plan objectives that are fully justified by the applicant will be considered. Each proposal must support at least one eligible activity and one objective.

The Committee will recommend projects for funding to the Bay County Board of County Commissioners. The Board will decide which projects to submit for federal funding. Information in addition to that provided in the full proposal may be required from an applicant before consideration of the project by the Board of County Commissioners and/or before the County applies for federal grant funds, especially for those projects proposed to be managed by an entity other than Bay County. For those projects selected by the Board, project proposers will be responsible for providing all project-related information required by Treasury's grant application process, described in "RESTORE Act Direct Component Guidance and Application to Receive Federal Financial Assistance".

All Gulf Coast Restoration Trust Fund (RESTORE Act) Direct Component funds reserved for Bay County will come to Bay County in the form of federal grants on a project-by-project basis. Direct Component funds are governed by federal regulations (31 C.F.R. Part 34), as well as guidance issued by the Office of Management and Budget entitled, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (78 Fed. Reg. 78,590; December 26, 2013).

Grant funds for each project may be managed directly by Bay County or may be passed through to qualified subrecipients. Projects of the type that normally would be competitively bid by Bay County will be competitively bid.

Instructions: Applicants must complete this form in electronic pdf format, save it, and email it to RESTOREproposals@baycountyfl.gov. You will receive an email confirming receipt of your proposal. Please note that Florida has a very broad Public Records Law and your email communications may therefore be subject to public disclosure.

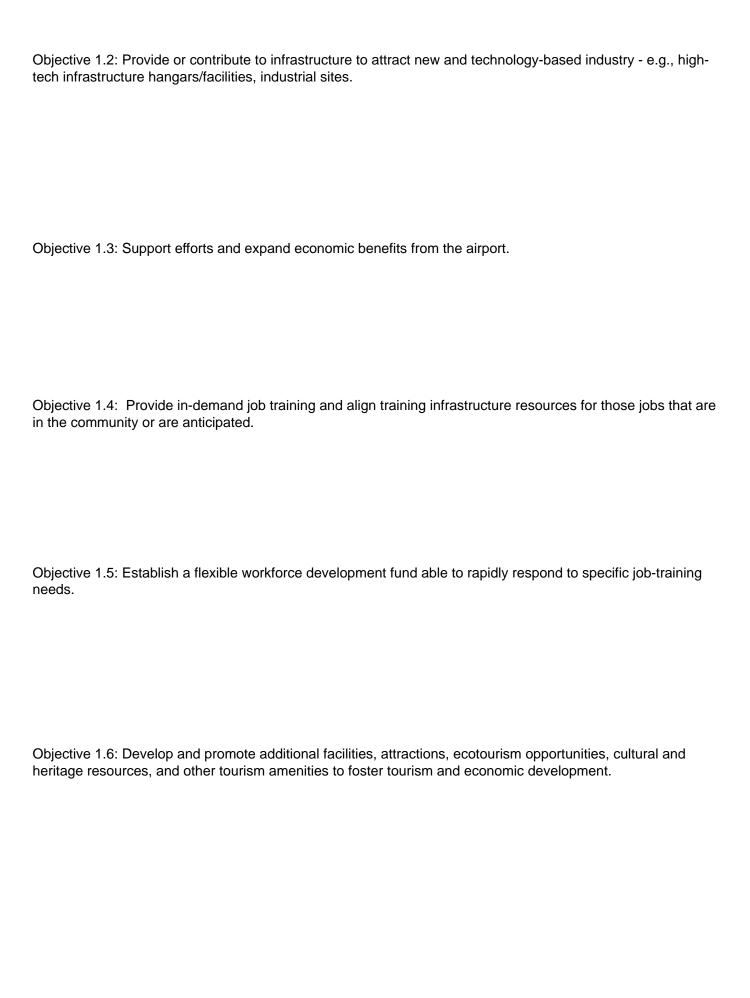
If you are using Chrome browser, you may have difficulty with the form. Do not use Chrome's default pdf reader. Adobe Reader XI or newer is needed to complete the form.

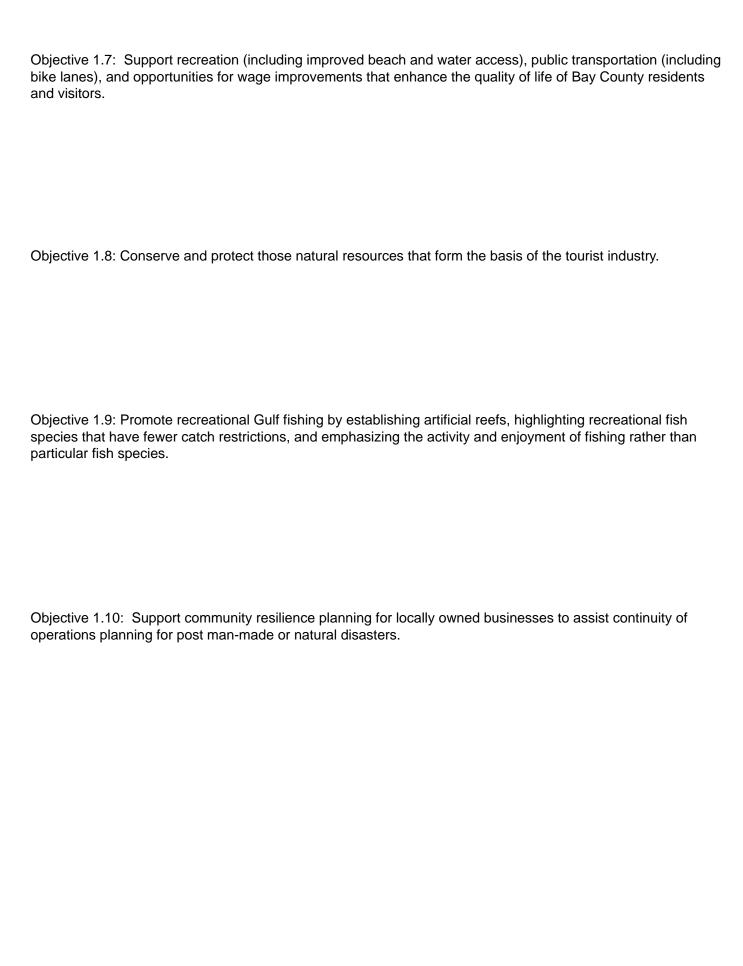
If you do not have the reader, you can <u>download it for free from the Adobe website</u>. For ADA compliance for the visually impaired, we recommend <u>online conversion tools</u> for Adobe PDF documents.

Α.	General Information
Na	me of Proposed Project:
Na	me of Applicant:
Pro	ject Description:
a n nui Sui	scription of Project Location: Please provide a written description of the project's location. Please also provide map of the project boundaries using one of the following methods: GIS, Google Earth KMZ file, parcel mbers, a sketch on a map, or a sketch with geographic reference points. Specify which method is being used. It is being used britten the map file separately to RESTOREproposals@baycountyfl.gov, making sure to include the name of the posal and to describe the map method used.
<i>eli</i> g 1.	RESTORE Act eligible activity. Fully justify how the proposed project qualifies as one or more RESTORE Act nible activity. Eligibility will be evaluated by Bay County and U.S. Department of the Treasury staff.  Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, aches, and coastal wetlands of the Gulf Coast region.

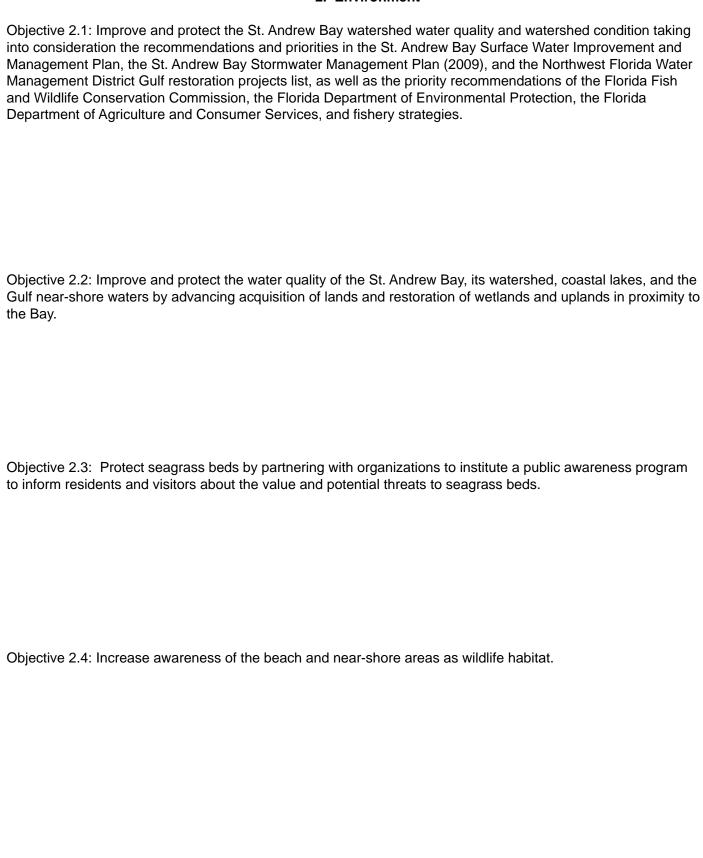
2. Mitigation of damage to fish, wildlife, and natural resources.
3. Implementation of a federally approved marine, coastal, or comprehensive conservation management plan, including fisheries monitoring.
Workforce development and job creation.
5. Improvements to or on State parks located in coastal areas affected by the Deepwater Horizon oil spill
6. Infrastructure projects benefitting the economy or ecological resources, including port infrastructure.

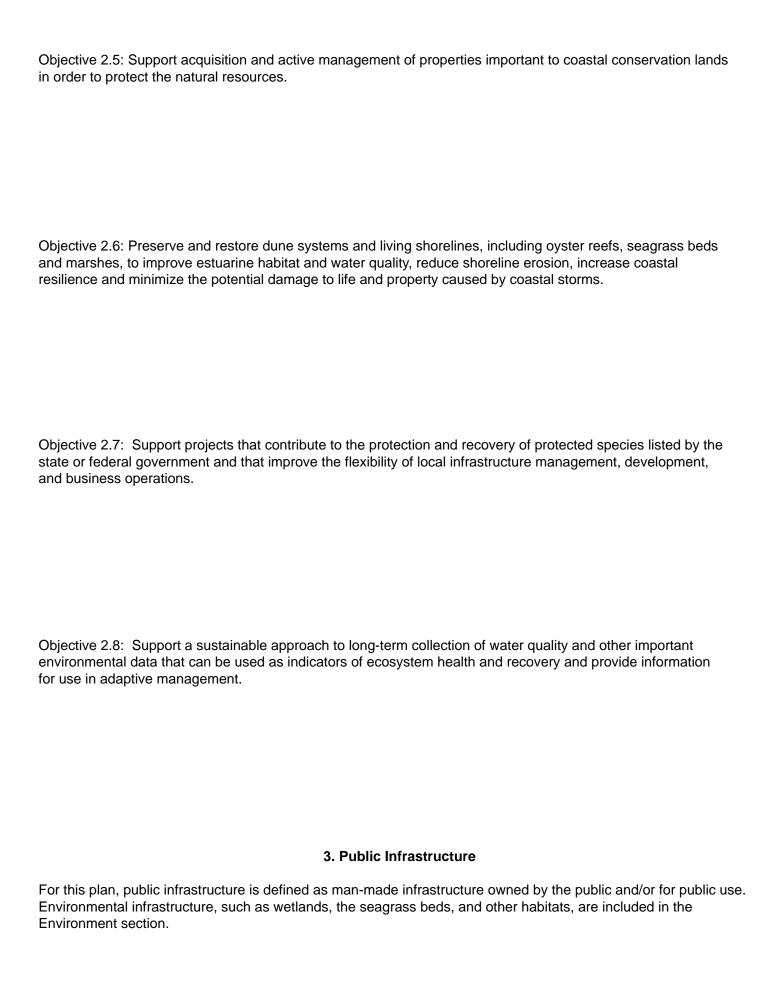
7. Coastal flood protection and related infrastructure.
8. Planning assistance.
9. Promotion of tourism in the Gulf Coast Region, including recreational fishing.
10. Promotion of the consumption of seafood harvested from the Gulf.
<ul> <li>C. Gulf Coast Restoration Trust Fund (RESTORE Act) Multi-Year Implementation Plan (MYIP) for Bay County objectives. Fully justify how the proposal meets one or more MYIP objectives.</li> <li>1. Economic Development and Job Creation</li> <li>Objective 1.1: Diversify the economy in areas of aerospace, medical technology, logistics, and advanced</li> </ul>
manufacturing, tourism development projects and defense.

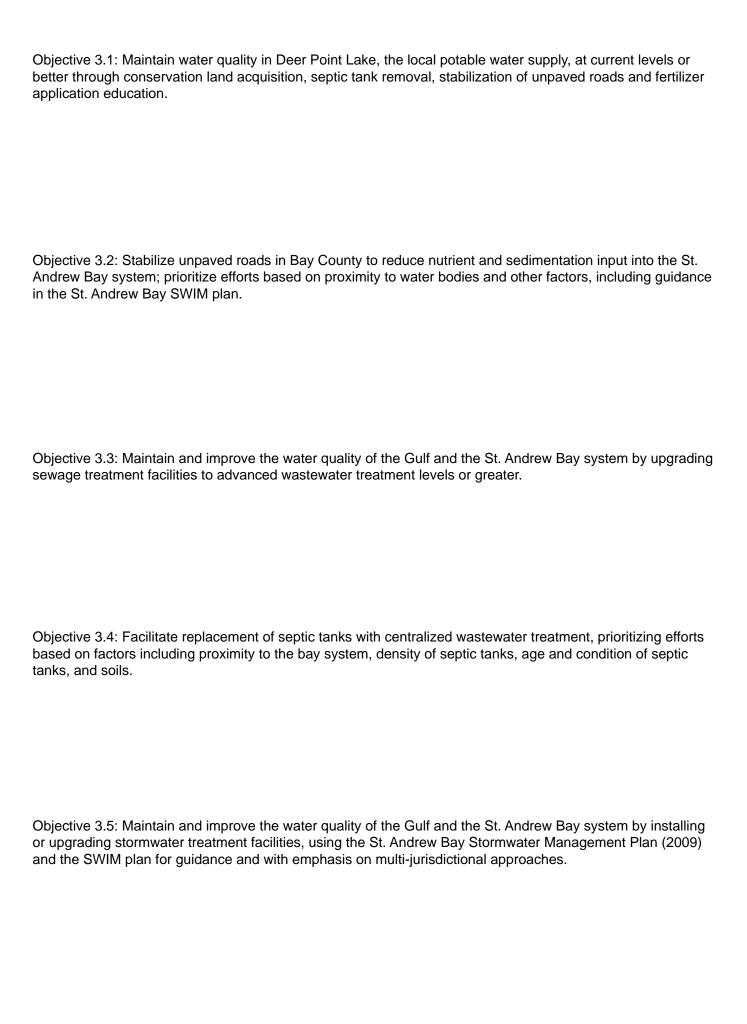


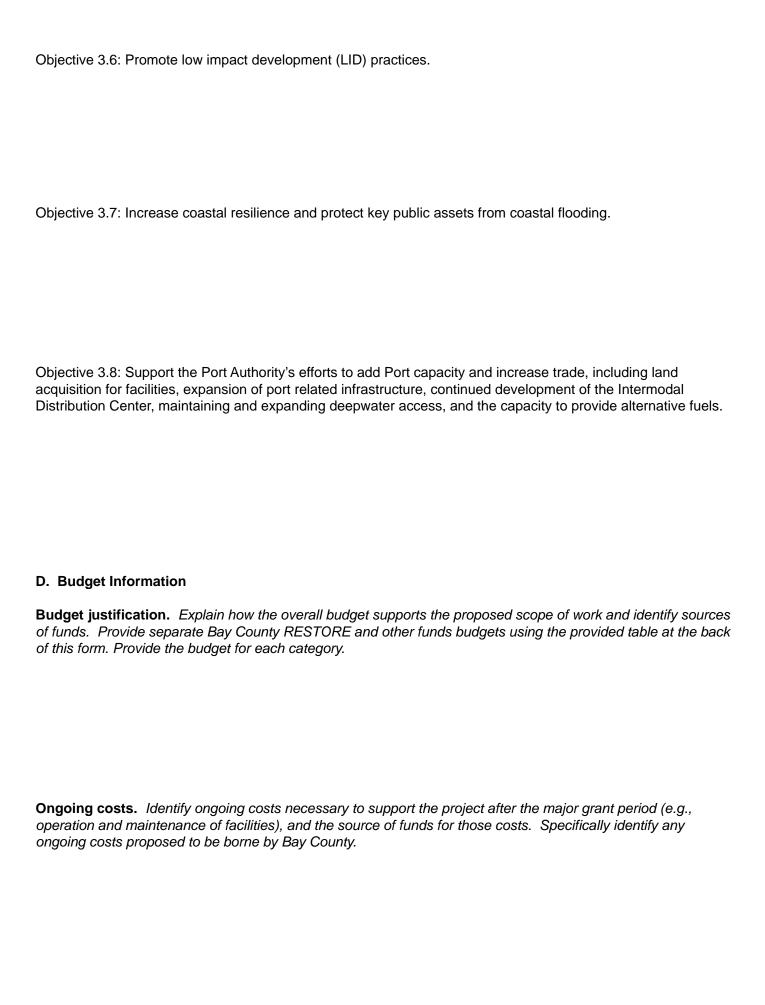


#### 2. Environment









<b>E. Project milestones.</b> Describe the overall objective of the proposed project and criteria/measures to be used to evaluate the success in helping to restore and protect the economy and/or environment of the Gulf Coast region.
F. Natural Resource Projects.  Is this project designed to protect or restore natural resources?
Yes
No
If yes, provide a brief summary demonstrating how the project is based on Best Available Science. Projects approved by the Board of County Commissioners will be required to complete the Treasury's three-pronged test (see below).
1. maximizes the quality, objectivity, and integrity of information, including statistical information;
2. uses peer-reviewed and publicly available data - cite peer-reviewed, objective, methodologically sound literature sources that support the conclusion that the proposed scope of work is an effective way to achieve the stated objectives, when available
3. clearly documents risks and uncertainties in the scientific basis for such projects
<b>G. Treasury RESTORE Act Environmental Checklist.</b> Review Treasury's RESTORE Act Environmental Checklist (attached to this form) and list and discuss any of the federal acts and executive orders the applicant anticipates as issues for the proposed project. If any of the items on the checklist apply to a project, additional information and actions may be required at a later stage.

Yes
No
If yes, applicant must specify economic development benefits. Applicants stating economic development as an objective for their project may be required to conduct a formal economic impact analysis of the proposed project or provide data for an economic analysis.
I. Job Creation. Is this project claiming to create jobs?
Yes
No
If yes, describe how jobs are to be created and the types of jobs.
Number of jobs to be created:
Job creation schedule for three consecutive years:
Year 1
Year 2
Year 3
Average wage for each created job:
Total cost of the proposed project:

H. Economic Development.
Is this an economic development project?

J. Complementary Projects.  Please describe if the project complements other funded or planned projects. For each complemented project, describe the project, the purpose of the project, the organization conducting the project, the funding source (if known), and the budget (if known).
K. Project readiness and feasibility
State whether the project is ready to start when funds are available. State the amount of time anticipated after funding is available that the major work of the project can start.
Permits. Does the proposed activity require any federal, state or local permits?  Yes  No
If yes, list local, state, tribal and/or federal permits required for this project and the status of each permit.
Will this project use the requested funds for land acquisition? (Landowner must be a willing seller.)  Yes  No
If yes, provide the following information.
Legal rights that will be acquired. Fee Simple
Yes
No

Easement
Yes
No
If a blend of fee simple and easement or other situation, please explain.
If accoment describe life and terms of the accoment
If easement, describe life and terms of the easement.
Entity that will hold title.
Easement acreage
Fee simple acreage
Is a recent independent appraisal of the property available?
Yes
No
If yes, state appraised value.
Is a title opinion or certificate available?
Yes
No

Material risks. List the possible material risks, e.g., operational, legal, regulatory (including permits), budgetary or ecological risks that may affect the project. For each identified risk, provide a brief discussion of mitigation strategies that the applicant may need to address in order to implement and/or maintain the proposed activity.
Describe the likelihood of project accomplishing its main purpose. Provide justification for statements.
Does the applicant plan to contract out any work proposed in this application?
Yes
No
If yes, describe the applicant's contracting strategy, schedule, and plan to effectively monitor and manage contractor performance.
L. Project Management.  Does the applicant propose to manage the proposed project?
Yes
No
If yes, provide the following information. A Financial Risk Assessment may be required prior to provision of funds.
<ol> <li>Name of proposed manager/manager organization - (manager must have the capability to manage a federal grant and comply with all requirements)</li> </ol>

Cost Appendix Sheet			
Cost Item	Cost	Cost Estimate	
Project Costs	Bay County RESTOR	E	
	Funds	Other Funds	
Personnel and Fringe			
Travel			
All Equipment greater than \$5,000			
Supplies			
Contractual costs			
Construction costs			
Administrative costs			
Estimated Project Cost by Source	\$	\$	
Total Estimated Project Cost	\$	\$	
Estimated Costs by Year			
Year 1			
Year 2			
Year 3			
Year 4			
Year 5			
Year 6			
Major Types of supplies and Estimated Costs			
Ongoing costs.	Bay County Funds	Other Funds	
Estimated annual ongoing costs after project end.			
Estimated number of years for ongoing costs.			
Total Estimated Ongoing Cost by Source	\$	\$	
Total Estimated ongoing Cost	\$		